

VASANTIBEN AND CHANDUBHAI PATEL ENGLISH SCHOOL

SYLLABUS&ASSESSMENT PLAN FOR THE ACADEMIC SESSION 2025-26

CLASS: V

SUBJECT: ENGLISH

| Unit/Chapter | Activities – Experiential/SEA/M.A. / Art Integrated | Assessments/Rubrics |
|----------------------|---|---|
| Unit - 1 Ice - cream | Reading Comprehension | Listening skill – |
| Man | Speaking & Writing Activity-Mention some of the things which are discarded or unused | Comprehension |
| Wonderful Waste | at home and also write some of the interesting ways in which they can be made useful. | |
| | Share it with the class. (Integrated with Science) | Speaking Skill - Content, |
| Grammar-Noun | Potluck Party- Traditional Dish sharing | Presentation and |
| Plurals nouns | (Integrated with Life Skill) | Confidence |
| Possessive nouns | Listening Activity – Listen to the folk tale and answer the questions. | (Poem)Speaking Skill - |
| | World Book Day Celebration-23 rd April | Recitation, expression and |
| Picture Description | Introduction of the Novel-Best Friends Forever | presentation |
| | Bookmark Making (Intersected with Art on d Croft) | |
| | (Integrated with Art and Craft) | Reading Comprehension - |
| Unit- 3 My Shadow | Speaking Activity-Poem Recitation | Pronunciation, Fluency, |
| Grammar - Gender. | Project1-Extra Reading Activity –Best Friends Forever-Character Sketching(Summer | Comprehension |
| | HW) | |
| Unit- 6 Class | Reading Comprehension | Writing Skill-Format, Sentence |
| Discussion | Speaking Activity-Discuss about "Can being an Introvert be considered a strength or a | structure, Vocabulary and |
| The Talkative | weakness?"- Present your views on it. | Spelling |
| Barber | Listening Activity - Grammar book-Pg. 113 /Ex A (Lang. lab) | Assessments- Dictation test, |
| Grammar - | Writing Activity - Write Classroom rules: The Dos and Don'ts on an A4 size | Class test- Written/Oral |
| Prepositions, Verbs, | paper. | |
| Contractions | (Integrated with Social Science) | Project- Content, Creativity and |
| | Writing Activity- Story writing in notebook. | Presentation |
| Story Writing | | |
| Unit-3 Robinson | Reading Comprehension | |
| Crusoe | | |
| | | |

| Unit/Chapter | Activities – Experiential/SEA/M.A. / Art Integrated | Assessments/Rubrics |
|---|---|---|
| Unit-4 - Crying My Elder Brother Informal Letter Writing | Speaking Activity - Poem Recitation ReadingComprehension-Pg-74 (T.B) Speaking Activity- Debate- Older siblings make better role models- Do you agree or disagree?(Integrated with Value Education) Writing Activity- Informal letter writing in notebook. Culminating Activity | Listening skill – Comprehension Speaking Skill - Content, Presentation and Confidence |
| Unit-5 Rip Van Winkle Grammar- Adverb/Pronouns/Conjunction | Speaking Activity-"Time and Tide wait for no man"- Present your views on the topic given. (Integrated with Value Education) | (Poem) Speaking Skill - Recitation, expression and presentation |
| Unit-2Team Work Flying Together Grammar-Modals Subject and Predicate Dialogue Writing | Reading Comprehension Speaking Activity– Imagine you are a bird (it can be any bird). Now talk about yourself as a bird. You may answer these questions like: what kind of bird are you? Where do you live? What does your home look like? What are the challenges you face as a bird? Writing Activity -Present your views on "Unity is Strength". Listening Activity-Listen to the paragraph and answer the questions. Pg-34(T.B) Role play of the story in groups. Project 2- Art Integrated Project with the paired state- | Reading Comprehension- Pronunciation, Fluency, Comprehension Writing Skill-Format, Sentence structure, Vocabulary and Spelling |
| Unit-7 Topsy– Turvy Land Gulliver's Travel Grammar - Adjectives/ Sentences Notice Writing | Reading Comprehension Speaking Activity – Declamation-"If I Could Travel Anywhere, Where Would I Go and Why?"- Give a speech on the above topic. Writing Activity - You woke up one morning and found yourself in the land of dwarfs! Write a paragraph describing your experience there and how you got back home finally. Listening Activity - Listen to the instruction and draw the map. Make a poster on Traffic safety with a catchy slogan. (Integrated with Art) | Assessments- Dictation test Class test- Written/Oral Project-Content, Creativity and Presentation |
| Unit-8 Nobody's Friend The Little Bully Grammar - Punctuation | Poem RecitationListening/Speaking Activity-Listen to the short story and answer the questions.(Lang. lab)Writing Activity- Bullying is A Crime- Write a short paragraph on the given statement.(Integrated with Value Education)Project3- Find out from internet or encyclopedia about some famous people who are wellknown for their personal collection. Make a chart on it using A4 size paper, write someinformation too and display it in the class. | |

| DECEMBER - MARCH | | | |
|----------------------------------|--|--|--|
| Unit/Chapter | Activities – Experiential/SEA/M.A. / Art Integrated | Assessments/Rubrics | |
| Unit-9 Sing a Song of | Speaking Activity-Talk about your dreamland. | Listening skill –Comprehension | |
| PeopleGrammar-Articles/ | Writing Activity- Write a paragraph comparing the busy life described in the poem | Speaking Skill -Content, | |
| Quantifiers | with life in a village or town. What's the same and different? (Field Trip) | Presentation and Confidence | |
| Paragraph Writing | Listening Activity- Grammar book- Pg. 114 /Ex B | (Poem)Speaking Skill- Recitation, | |
| Unit- 10MaluBhalu | Reading Comprehension | expression and presentation | |
| Who will be NingThou? | Speaking Activity- Poem Recitation | Reading Comprehension- | |
| Grammar- | Writing Activity- If I were a Leader Speaking Activity – Around the World- each student will choose a country and | Pronunciation, Fluency, | |
| Tenses/Subject-Verb Agreement | talk about its 3-5 interesting facts. (Integrated with Social Science) Listening Activity- Listen to the story played and put the sentences in proper sequence given in the worksheet.(Lang. lab) Extra Reading Activity-Best Friends Forever-Character dress up and talk about your favourite character. | Comprehension Writing Skill-Format, Sentence structure, Vocabulary and Spelling Assessments- Dictation test, Class test- Written/Oral Project-Content, Creativity and Presentation | |

COURSE FOR THE EXAM

| Periodic Test 1 | Half Yearly Examination | Periodic Test 2 | Annual Examination |
|-------------------------------|----------------------------------|----------------------------------|-----------------------------------|
| July | September | November-December | March |
| Literature: | Literature: | Literature: | Literature: |
| Unit1-Poem-IceCreamMan | Unit 4-Prose-My Elder Brother | Unit2-Poem-Teamwork | Unit 7- Prose- Gulliver's Travels |
| Prose-Wonderful Waste! | Unit 5- Prose- Rip Van Winkle | Prose-Flying Together | Unit 8- Poem-Nobody's Friend |
| Unit6-Poem-Class Discussion | Unit6-Poem-Class Discussion | Unit 7- Prose-Gulliver's Travels | Prose- The Little Bully |
| The Talkative Barber | The Talkative Barber | Unit 8- Poem-Nobody's Friend | Unit10-Poem-Malu Bhalu |
| Grammar: | Grammar: | Prose-The Little Bully | Prose-Who will be Ningthou? |
| Nouns | • Adverbs | Grammar: | Grammar: |
| Irregular Plurals | • Pronouns | Modals | Punctuations |
| Possessive nouns & Gender | Conjunctions | Subject and Predicate | Articles & Quantifiers |
| Prepositions | Reading Comprehension- | • Sentences | • Tenses |
| • Verbs | Unseen passages or poems | Adjectives | • Subject-verb agreement |
| Reading Comprehension- | Writing- Informal Letter writing | Reading Comprehension- | Reading Comprehension- |
| Unseen passages or poems | Dialogue Writing | Unseen passages or poems | Unseen passages or poems |
| Writing- Picture Description | | Writing–Dialogue Writing | Writing- Diary Entry |
| Story Writing | | Notice Writing | Paragraph writing |

CLASS: V

SUBJECT: HINDI

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|---------------------------|---|---|
| व्याकरण - भाषा | Activity – पुस्तक पर नारा लेखन (World Book Day) | Listening Skill: Comprehension |
| औरव्याकरण, वर्ण-विचार , | (कला और शिल्प विषय से समायोजन) | Reading Skill: Pronunciation, Fluency, |
| शब्द-विचार, संज्ञा | Listening Activity - परिच्छेद आधारित। | Comprehension |
| पाठ - 2 फ़सलों के त्योहार | Reading Activity – परिच्छेद। (पाठ आधारित) | |
| पठन कार्य - राख की रस्सी | Speaking Activity – हमारी संस्कृति का उत्सव | Activity: Creativity, Innovation, Participation |
| | (सामाजिक विज्ञान विषय से समायोजन) | |
| | Writing Activity – फ़सलो के त्योहार - 'तिल' का महत्व। | Assessments – |
| | (सामाजिक विज्ञान विषय के साथ समायोजन) | Oral Test Class Test |
| व्याकरण - लिंग, वचन, | Listening Activity - परिच्छेद आधारित।(हिंदी प्रयोगशाला) | Finger Point Reading |
| पर्यायवाची शब्द | Reading Activity – पाठांश आधारित पठन कार्य मौखिक प्रश्नोत्तर के साथ | Open Book Test Worksheet |
| पाठ -3खिलौनेवाला | (इतिहास विषय सेसमायोजन) | WORKSHEEt |
| पठन कार्य – नन्हा फनकार | Activity: विद्यालय के वनस्पति उद्यान का भ्रमण। | |
| पाठ – ५ जहाँ चाह वहाँ राह | Listening Activity– नवीन शब्दों काश्रुतलेखन | |
| पठन कार्य – ईदगाह | Reading Activity - परिच्छेद ।(पाठ आधारित) | |
| अपठित गयांश | Speaking Activity - कहानी कथन (मनोविज्ञान विषय से समायोजन) | |
| सुलेखन | Writing Activity – मेरा परिचय (ईला) | |
| रचनात्मक लेखन – चित्र - | चित्र - वर्णन (कला और शिल्प विषय से समायोजन) | |
| वर्णन | | |

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|------------------------------|---|---|
| व्याकरण – वाक्यांश के लिए | Culminating Activity | Speaking Skill: Conversation, Recitation, |
| एक शब्द, सर्वनाम, कारक | Listening Activity – पाठांश आधारित । | Fluency |
| गतिविधि - वे भी क्या दिन थे | Reading Activity - परिच्छेद (इतिहास और भूगोल विषय से समायोजन) | Writing Skill: Creativity, Originality, Hand |
| पठन कार्य –डाकिए कीकहानी | Writing Activity – डायरीलेखन । | writing ,Spelling , Vocabulary |
| न्याक्तमा – नावय | Listoning Astinity - These arenting | Activity: Creativity, Innovation, Participation |
| व्याकरण – वाक्य , | Listening Activity - परिच्छेद आधारित। | |
| अपठित पद्यांश | Reading Activity - पाठांश आधारित पठन कार्य मौखिक प्रश्नोत्तर के साथ | |
| पाठ - 9 एक माँ की बेबसी | (इतिहास विषय से समायोजन) | |
| रचनात्मक लेखन-संवाद लेखन | Speaking Activity – 'माँ वात्सल्य की मूर्ति ' | |
| पठन कार्य −चिट्ठी का सफ़र | (मनोविज्ञान विषय से समायोजन) | |
| सुलेखन | Writing Activity - संवाद लेखन | |
| व्याकरण – विशेषण , | Listening Activity - परिच्छेद आधारित। (हिंदी प्रयोगशाला) | |
| पठनकार्य – बाघ आया उस | (सामाजिक विज्ञान विषय से समायोजन) | |
| रात | Reading Activity - बाघ आया उस रात - अनुच्छेद | |
| रचनात्मक लेखन – | (भूगोल और सामाजिक विज्ञान विषय से समायोजन) | |
| अनौपचारिक पत्र | | Assessments – Oral Test |
| व्याकरण – श्रुतिसमभिन्नार्थक | Speaking Activity - ' बुज़ुर्ग परिवार का केंद्र ' | Class Test |
| शब्द ,वचन | (मनोविज्ञान विषय से समायोजन) | Finger Point Reading Open Book Test |
| पाठ - 13 स्वामी की दादी | हिंदी दिवस गतिविधि - कहानी कथन | Worksheet |
| पठन कार्य −गुरु और चेला | कला एकीकृत गतिवधि -युग्म सह राज्य | |

| DECEMBER - MARCH | | | | |
|------------------------------|--|---|--|--|
| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics | | |
| व्याकरण – विराम चिह्न काल, | Listening Activity - परिच्छेद आधारित। | Listening Skill: Comprehension | | |
| क्रिया, अविकारी शब्द | Reading Activity - पाठांश आधारित । | Reading Skill: Pronunciation, Fluency, | | |
| पाठ 16- पानी रे पानी | Speaking Activity - 'मेरा क्या कसूर' (नदी) विचाराभिव्यक्ति | Comprehension | | |
| | (विज्ञान और सामाजिक विज्ञान विषय से समायोजन) | | | |
| व्याकरण – मुहावरे, अनेकार्थक | Listening Activity - पाठांश आधारित ।(हिंदी प्रयोगशाला) | | | |
| शब्द, अव्यय शब्द | Reading Activity - बिशन की दिलेरी-परिच्छेद | Activity: Creativity, Innovation, Participation | | |
| | (सामाजिक विज्ञान और विज्ञान विषय से समायोजन) | Assessments– Oral Test | | |
| पाठ - 17 छोटी-सी नदी हमारी | Speaking Activity - 'पशु-पक्षी प्रकृति के सहचर' | Class Test | | |
| पठन कार्य −बिशन की दिलेरी | (विज्ञान और सामाजिक विज्ञान विषय से समायोजन) | Finger Point Reading Open Book Test | | |
| अपठित पद्यांश | Writing Activity - कविता को कहानी में रूपांतरित करना | Worksheet | | |
| | Activity: पोस्ट ऑफिस के लिए फील्ड ट्रिप | | | |
| | (विषय एकीकृत: सामाजिक विज्ञान) | | | |
| रचनात्मक लेखन – औपचारिक | Writing Activity - पत्र लेखन | | | |
| पत्र | Reading Activity - नदी का सफ़र - पाठांश आधारित पठन कार्य मौखिक | | | |
| | प्रश्नोंत्तर। (विज्ञान और सामजिक विज्ञान विषय से समायोजन) | | | |
| पाठ - 18 चुनौती हिमालय की | Writing Activity: भारत के पर्वतारोहण बारे में सचित्र जानकारी | | | |
| पठन कार्य – नदी का सफ़र | (सामाजिक विज्ञान और इतिहास विषय से समायोजन) | | | |
| | Listening Activity: पाठांश आधारित | | | |

| COURSE FOR THE EXAM | | | | | |
|---|--------------------------------|---------------------------------|-------------------------------------|--|--|
| Periodic Test 1 JulyHalf Yearly ExaminationPeriodic Test 2Annual ExaminationSeptemberNovember-DecemberMarch | | | | | |
| साहित्य – | साहित्य - | साहित्य – | साहित्य – | | |
| पाठ 2 : फ़सलों के त्योहार | पाठ 5 : जहाँ चाह वहाँ राह | पाठ 13 : स्वामी की दादी | पाठ 16 : पानी रे पानी | | |
| पाठ 3 : खिलौनेवाला | पाठ 9 : एक माँ की बेबसी | पाठ 16 : पानी रे पानी | पाठ 17 : छोटी-सी नदी हमारी | | |
| व्याकरण – | व्याकरण- | व्याकरण– | पाठ 18 : चुनौती हिमालय की | | |
| भाषा और व्याकरण, | वाक्यांश के लिए एक शब्द, कारक, | विरामचिह्न, विशेषण, क्रिया, वचन | व्याकरण- | | |
| वर्ण-विचार, शब्द-विचार, संज्ञा | सर्वनाम | श्रुतिसमभिन्नार्थक शब्द | अव्यय शब्द, अनेकार्थकशब्द, मुहावरे, | | |
| लिंग, पर्यायवाची शब्द | रचनात्मक लेखन - संवाद लेखन | सुलेखन | काल, क्रिया विशेषण, वाक्य | | |
| विलोम शब्द | पठन विभाग : अपठित पद्यांश | रचनात्मक लेखन – अनौपचारिक पत्र | रचनात्मक लेखन – औपचारिक पत्र | | |
| सुलेखन | | पठन विभाग : अपठित गद्यांश | अनुच्छेद लेखन | | |
| रचनात्मक लेखन - चित्र वर्णन | | | पठन विभाग : अपठित पद्यांश | | |
| पठन विभाग :अपठित गयांश | | | | | |

Class: V

Subject: GUJARATI

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|--------------------------|---|---|
| કાવ્ય −2 હું તો પૂંછું | શબ્દોનો ઉપયોગ કરી નવાં વાક્યો બનાવશે (WS) (No Grade) શબ્દોને કક્કાવારીના ક્રમમાં ગોઠવશે (LS,RS) કાવ્યનું ગાન કરી કાવ્ય પંક્તિઓ પૂર્ણ કરશે (SS)(No Grade) (ઇન્ટિગ્રેટેડ - પર્યાવરણ, સંગીતકળા, હિન્દી) | Listening Skill - સમજ. • Speaking Skill - વાતચીત, વાચન, વાકપટુતા. |
| પાઠ-3 કુદરતની કરામત | એકવચન અને બહુવચન શબ્દો લખશે (SS) પ્રવૃતિ - વૃક્ષનું ચિત્ર દોરી તેના વિષે આઠ-દસ વાક્યો લખશે (LS,RS)(Grade) (ઇન્ટિગ્રેટેડ - પર્યાવરણ,ચિત્રકળા) | • મૂલ્યાંકન − અક્ષરો − 01 સ્વચ્છતા-01 જોડણી- 02 <u>વર્ણન- 01</u> |
| કાવ્ય– 4 ખાખીબાવો | કાવ્યનું ગાન કરી કાવ્ય પંક્તિઓ પૂર્ણ કરશે(SS)(No Grade) વિરામચિહ્નો ઓળખી તેના નામ લખશે (WS,RS) <mark>પ્રવૃતિ - તેમે મોટા થઈ શું બનશો ?(સચિત્ર) વિષે પાંચ વાક્યો લખશે(LS,RS)(Grade)</mark> (ઇન્ટિગ્રેટેડ - પર્યાવરણ,સંગીતકળા,હિન્દી) | • કુલ ગુણ-05 (Poem) Speaking Skill- કાવ્યગાન, વાકપટુતા Reading Comprehension- ઉચ્ચારણ, વાકપટુતા, સમજ. |
| કાવ્ય-5 સૈનિક સૈનિક રમીએ | કાવ્યની સમજ કેળવી યોગ્ય જોડકાં જોડશે. (LS) કાવ્યના આધારે 'સૈનિક' વિષે પાંચ વાક્યો લખશે.(WS)(No Grade) આરોહ - અવરોહ સાથે કાવ્ય ગાન કરશે. (RS)(No Grade) (ઇન્ટિગ્રેટેડ – સંગીતકળા,ઇતિહાસ,રાષ્ટ્રવિજ્ઞાન) | મૂલ્યાંકન – અક્ષરો – 01 સ્વચ્છતા-01 જોડણી- 02 <u>વર્ણન- 01</u> કુલ ગુણ-05 Writing Skill- સર્જનાત્મક,મૌલિકતા,અક્ષર,શબ્દભંડોળ |
| | | Assessments – શ્રુતલેખન કસોટી, વર્ગકસોટી, લેખિત/મૌખિક |

| AUGUST - NOVEMBER | | | | |
|-------------------------|---|---|--|--|
| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics | | |
| પાઠ− 6 આપણો રાષ્ટ્રધ્વજ | ધ્વજની સમજ કેળવી યોગ્ય જોડકાં જોડશે. (LS))(No Grade) | • મૂલ્યાંકન – | | |
| | પ્રવૃતિ -'રાષ્ટ્રધ્વજ' માટે શું કરવા તૈયાર છો તે અંગે પાંચ વાક્યો લખશે.(RS)(Grade) | ● મૂલ્યાંકન − | | |
| | 'રાષ્ટ્રધ્વજ' દોરી તેના વિષે નિબંધ લખશે (WS)(No Grade) | અક્ષરો – 01 સ્વચ્છતા-01 | | |
| | (ઇન્ટિગ્રેટેડ - ઇતિહાસ,રાષ્ટ્રવિજ્ઞાન) | જોડણી - O2 <u>વર્ણન- O1</u> | | |
| | | ● કુલ ગુણ-05 | | |
| કાવ્ય− 7 ખમ્માવીરાને | કાવ્યનું ગાન કરી કાવ્ય પંક્તિઓ પૂર્ણ કરશે (SS) (No Grade) | Listening Skill - સમજ. | | |
| | રાખડીનાં ચિત્રમાં રંગ પુરશે. (WS) (No Grade) | Speaking Skill - વાતચીત, વાચન, વાકપટુતા. | | |
| | પ્રવૃતિ −રક્ષાબંધન તહેવાર નિમિત્તે પોતાના ભાઈ બહેનના અનુભવો બોલશે.(SS) (Grade) | ● મૂલ્યાંકન ─ | | |
| | (ઇન્ટિગ્રેટેડ - સંગીતકળા,ચિત્રકળા,હિન્દી) | અક્ષરો – 01 સ્વચ્છતા-01 | | |
| કાવ્ય– 8 ખિસકોલી | કાવ્યનું ગાન કરી કાવ્ય પંક્તિઓ પૂર્ણ કરશે(SS)(No Grade) વચન બદલી નવા શબ્દો લખશે (LS) | જોડણી- O2 <u>વર્ણન - O1</u> | | |
| | પ્યમ બટલા નેવા રાબ્દા લખરા (LS) ખિસકોલીનાં ચિત્રમાં રંગ પુરશે. (WS)(No Grade) | ● કુલ ગુણ-05 | | |
| | ખિસકોલી વિષે પાંચ-સાત વાક્યો લખશે(RS)(No Grade) | (Poem) Speaking Skill- કાવ્યગાન, વાકપટુતા | | |
| | (ઇન્ટિગ્રેટેડ - પર્યાવરણ,સંગીતકળા,ચિત્રકળા) | | | |
| કાવ્ય− 10 ડુગડુગિયાવાળી | અનુસ્વાર (΄) મુકી ફરી શબ્દો લખશે .(SS,WS) | — Reading Comprehension- ઉચ્ચારણ, | | |
| કાવ્ય− 11 ચાડિયો | કાવ્યનું ગાન કરી કાવ્ય પંક્તિઓ પૂર્ણ કરશે. (SS)(No Grade) | વાકપટુતા, સમજ. | | |
| | ડુગડુગિયું બનાવી તેના વિષે પાંચ વાક્ય લખશે.(WS) | Writing Skill- | | |
| | (ઇન્ટિગ્રેટેડ - પર્યાવરણ, સંગીતકળા, હસ્તકળા) | ુ સર્જનાત્મક, મૌલિકતા, અક્ષર, શબ્દભંડોળ | | |
| પાઠ− 12 સિંહ અને સસલું | શબ્દ સમૂહ માટે એક શબ્દ લખશે. અને પાઠનું વાંચન કરશે(WS)(No Grade) | | | |
| | કોષ્ટકમાંથી પ્રાણીઓનાં નામ શોધવા.(LS) | Assessments-શ્રૃતલેખન કસોટી, | | |
| | સચિત્ર સાથે મનગમતી વાર્તા લખશે(SS,WS)(no Grade) | વર્ગકસોટી, લેખિત/મૌખિક | | |
| | (ઇન્ટિગ્રેટેડ - પર્યાવરણ, હિન્દી, ઇંગ્લિશ) | | | |
| | Art integrated activity with paired states. | | | |

| DECEMBER – MARCH | | | |
|---------------------|--|---|--|
| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics | |
| પાઠ− 13 સિંહની | કાવ્ય પંક્તિ પૂર્ણ કરશે. (WS)(No Grade) | Listening Skill - સમજ. | |
| પરોણાગત | જોડકા જોડીને ગોઠવશે .(LS)(No Grade) | • મૂલ્યાંકન – | |
| | પ્રવૃતિ- તમને ગમતા પશુ-પક્ષી (સચિત્ર) વિષે દસ વાક્યો લખશે. (RS)(Grade) | • અક્ષરો – 01 સ્વચ્છતા-01 | |
| | વાર્તાને અનુરૂપ મનપસંદ ફોટો ચોંટાડી તેનું વર્ણન કરશે.,. (RS,WS) | • જોડણી- 02 <u>વર્ણન- 01</u> | |
| | (ઇન્ટિગ્રેટેડ - ભૂગોળ, ઇતિહાસ, ઇંગ્લિશ) | કુલ ગુણ-05 | |
| પાઠ− 17 સાચું તીર્થ | રૂઢિપ્રયોગના અર્થ સમજી લખશે (LS,WS) | Speaking Skill - વાતચીત, વાચન, વાકપટુતા | |
| | શબ્દો કક્કાવારીના ક્રમમાં ગોઠવશે. (WS) | | |
| | પ્રવૃતિ-પોતાનાં માતા-પિતા સાથેનો એક યાદગાર પ્રસંગ વિષે લખશે. (WS)(Grade) | (Poem) Speaking Skill - કાવ્યગાન, | |
| | (ઇન્ટિગ્રેટેડ - ઇતિહાસ,હિન્દી,ઇંગ્લિશ,સામાજિક વિજ્ઞાન) | વાકપટુતા | |
| | | Reading Comprehension- ઉચ્ચારણ, | |
| | | વાકપટુતા, સમજ. | |
| | | Writing Skill- | |
| | | સર્જનાત્મક, મૌલિકતા, અક્ષર, શબ્દભંડોળ | |
| | | Assessments- શ્રુતલેખન કસોટી, | |
| | | વર્ગકસોટી, લેખિત/મૌખિક | |

| Periodic Test 1 July | Half Yearly Examination September | Periodic Test 2 November-December | Annual Examination March |
|--------------------------------------|--|---|------------------------------------|
| Ch - | Ch – | Ch - | Ch - |
| કાવ્ય – 2 હું તો પૂંછું | કાવ્ય – 2 હું તો પૂંછું | કાવ્ય – 8 ખિસકોલી | કાવ્ય – 8 ખિસકોલી |
| પાઠ – 3 કુદરતની કરામત | પાઠ – 3 કુદરતની કરામત | કાવ્ય – 10 ડુગડુગિયાવાળી | કાવ્ય – 10 ડુગડુગિયાવાળી |
| કાવ્ય − 4 ખાખીબાવો | કાવ્ય – 4 ખાખીબાવો | કાવ્ય − 11 ચાડિયો | કાવ્ય − 11 ચાડિયો |
| કાવ્ય − 5 સૈનિક સૈનિક રમીએ | કાવ્ય − 5 સૈનિક સૈનિક રમીએ | પ્રશ્નો, ખાલી જગ્યાઓ. | પાઠ – 12 સિંહ અને સસલું |
| પ્રશ્નો, ખાલી જગ્યાઓ, સાચાં - ખોટાં, | પાઠ – 6 આપણો રાષ્ટ્રધ્વજ | વ્યાકરણ – | પાઠ – 13 સિંહની પરોણાગત |
| વ્યાકરણ – | કાવ્ય – 7 ખમ્માવીરાને | સાચી જોડણી, સમાનાર્થી, વિરોધી, વચન, | પાઠ – 17 સાચું તીર્થ |
| સાચીજોડણી, સમાનાર્થી, વિરોધી, | પ્રશ્નો, ખાલી જગ્યાઓ, | શબ્દસમૂહ માટે એક શબ્દ, સંજ્ઞા, સર્વનામ. | પ્રશ્નો, ખાલી જગ્યાઓ, |
| એકવચન - બહુવચન. | વ્યાકરણ – | વાચન - પદ્યખંડ | વ્યાકરણ- |
| | સાચી જોડણી, સમાનાર્થી, વિરોધી, સંજ્ઞા, | | સાચીજોડણી, સમાનાર્થી, વિરોધી, |
| | વિરામચિહ્નો, શબ્દનો ઉપયોગ કરી વાક્ય | | રૂઢિપ્રયોગ, શબ્દસમૂહ માટે એક શબ્દ, |
| | બનાવો. એકવચન - બહુવચન | | સંજ્ઞા, સર્વનામ, વર્ણવિચ્છેદ |
| | | | વાચન- ગદ્યખંડ. |

COURSE FOR THE TEST / EXAM

Subject: MATHEMATICS

Class: V

APRIL - JULY

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|--|---|---|
| Ch -1 The fish tale | • Make fish using different shapes (Indian and International Place value system) | Activity: - Creativity, Interest, Application Mental Ability: - Solving mental math |
| (Integrated with Art) Ch -13 Ways to multiply and divide (Integrated with Vedic Math) | Indian and International place value chart in notebook. Math Lab Activity: Group Activity: Teacher will form small group of students. Give each group a multiplication problem. (eg.23×4).Each group will solve the problem in 3 ways. (Lattice method, Box method and Column method) Field visit: Near by mall visit. | sums, spontaneity in mental calculations, Accuracy, Tables Written Work: Presentation, Neatness Concept: Class test ,Quiz, Class Participation Assessment: Oral Test/ Written Test/ Surprise Test/ Worksheet |
| Ch - 8 Mapping your way (Activity) (Integrated with Social Science) | Create a map showing the route from your home to the school showing directions with symbols (tree, bench, pond etc). Math Lab Activity: students will be taken to math lab and show a map of a park or school with symbols (tree, bench, pond etc). Teacher will explained them how to read the symbols. Students will identify directions using the compass rose. | |

AUGUST – NOVEMBER

| Unit / Chapter | Activities – Experiential/ SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|-------------------------------|--|---|
| Ch - 5 Does it looks the same | • Making chart on mirror image of Alphabets. | • Activity: - Creativity, Interest, |
| (Activity base) | • Draw different shapes and show different lines of symmetry | Application |
| (Integrated with Art) | on it.(Shapes and Symmetry) | • Mental Ability: - Solving mental math |
| Ch - 4 Parts and whole | • Activity by using strip of paper : (Lab Activity) -1 whole (no folds) | sums, spontaneity in mental calculations, Accuracy, Tables |
| (Integrated with Art) | -2 equal parts (label each as ¹ / ₂) | • Written Work: Presentation, Neatness |
| | -3 equal parts (label each as 1/3) | • Concept: Class test ,Quiz, Class |
| | • -4 equal parts (label each as 1/4), and so on up to 8 parts | Participation |

| Ch - 6 Be my multiple , I will be your factor (Integrated with English) | Math Lab Activity: Activity by using strip Teacher will give instruction and Students will arrange the strip to show the different parts. Factors and multiple art: Students will choose a number and create a "factor flower"(centre is the number, petals are the factors) Math Lab Activity: Find multiples and factors using grid paper. Art integrated activity with paired state. Culminating Activity. | Assessment: Oral Test/ Written Test/ Surprise Test/ Worksheet |
|---|--|--|
| Ch - 7 Can you see the pattern (Integrated with Art) | Draw leaf with different turns like half turn, one fourth turn and three fourth turn. Create Rangoli pattern on A4 size paper to explore repeating design. | |
| Ch - 10 Tenths and hundredths (Integrated with English) | • Multiply two decimal numbers using grid paper . | |
| Ch -11 Area and its boundary (Integrated with English) | Math Lab Activity: Student will find area and perimeter of different shapes using geoboard. Draw different rectangles whose area will be same. | |
| Ch - 3 How many squares (Integrated with Art) | • On a graph paper students need to draw their palm and count the number of squares. | |

DECEMBER – MARCH

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|-----------------------------|---|---|
| Ch - 2 Shapes and angles | • Math Lab Activity: Show the angles on clock. | • Activity: - Creativity, Interest, Application |
| | • Draw and identify different angles in alphabets formed by | • Mental Ability: - Solving mental math |
| (Integrated with Art) | straight lines. | sums, spontaneity in mental calculations, |
| Ch - 14 How big? How heavy? | • Math Lab Activity: Find volume of marble. | Accuracy, Tables |
| | | • Written Work: Presentation, Neatness |
| (Integrated with English) | | |

| Ch - 12 Smart charts | • Students will collect the data of favourite holiday destination | • · · · · · · · · · · · · · · · · · · · |
|---------------------------------|---|---|
| | (Beach, Mountains, Forest, Desert, City) by class survey and | Participation |
| (Integrated with Social studies | represent data on bar graph. | Assessment: Oral Test/ Written Test/ |
| and science) | | Surprise Test/ Worksheet |
| Ch - 9 Boxes and sketches | • Draw floor map and deep drawing of your house. | |
| (Activity base) | • Making model of net of different shapes. | |
| | | |
| (Integrated with Art) | | |

COURSE FOR THE EXAM

| Periodic Test-1 | Half Yearly Examination | Periodic Test-2 | Annual Examination |
|------------------------------|--------------------------------------|--------------------------|------------------------------|
| July | September | November-December | March |
| Chapter 1: Fish tale | Chapter 4: Parts and whole | Chapter 10: Tenths and | Chapter 2: Shapes and angles |
| Chapter 13: Ways to multiply | Chapter 6: Be my multiple, I will be | hundredths | Chapter 12: Smart charts |
| and divide | your factor | Chapter 3: How many | Chapter 14: How big? How |
| | Chapter 7: Can you see the pattern | Squares? | heavy? |
| | | Chapter 11: Area and its | Chapter 11: Area and its |
| | | boundary | boundary |
| | | | |

Activity base Ch: 5, 8, 9

Class: V

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|--|--|--|
| Ch-1 Food and Health | Chart work on various deficiency diseases, their causes, symptoms and cure. Biology Lab visit to observe different types of slides of microbes under the microscope. Group Discussion on JUNK FOOD and HEALTHY FOOD.(Subject integrated : Social Science and English) | Concept : Application , Comprehension of text, diagram and web chart , Reasoning Activity / Project :Participation , Interest , Creativity , Innovation |
| Ch-2 Growing Plants | Seed Germination (Diagram) (Subject integrated : Art) Role play on dispersal of seeds.(Subject integrated : English) Field visit of our school BOTANICAL GARDEN. | • Scientific Skills: Observation , Inquisitiveness , Recording , Inference, |
| Ch-3 Skeletal System and Nervous System | Simple Physical Exercises to observe the movement of the skeletal system. (Subject integrated : Physical Education) Clay Moulding Activity: Making model of the brain.(Subject integrated : Art) Biology Lab visit to observe the human skeleton. Group Discussion on different types of joints. (Subject integrated : English) | Application , Accuracy , Analyzation Group discussion: Active Participation, Relevance , Observation , Analyzation Assessments: Class Test, Open Book Test , Dictation, Crossword, Quiz, Worksheets Class Activities and Class |
| Ch-4 Safety and first Aid (Activity Based) | Chart work on road signs / traffic signs. (Subject integrated :Art) Group discussion on importance of traffic rules and Mobile Apps for First Aid.(Subject integrated : Social Science and English) Guest Lecture on Safety. | participation |
| Ch-5 Air and Water | Simple experiments to conclude that Air is necessary for burning and Air exerts pressure.(Composite Lab Activity) To observe the process of Sedimentation, Decantation and Filtration. (Composite Lab Activity) World Earth Day World Environment Day | |

| AUGUST- NOVEMBER | | | |
|---------------------------------------|---|---|--|
| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics | |
| Ch-6 Soil Erosion and Conservation | Listing causes of soil erosion and ways of conservation of soil. (Subject integrated : Social Science and English) Group Discussion on importance of soil.(Subject integrated : Social Science and English) Field Trip to SPRERI. | Concept : Application , Comprehension of text, diagram and web chart , Reasoning Activity / Project :Participation , Interest , Creativity , Innovation Scientific Skills: Observation , Inquisitiveness , Recording , Inference , Application , Accuracy Analyzation Group discussion: Active Participation, Relevance , Observation , Analyzation Assessments: Class Test, Open Book Test , Dictation, Crossword, Quiz, Worksheets and Class Activities and Class participation | |
| Ch-7 Rocks and Minerals | Pasting pictures of different types of rocks on A4 size chart paper (any two). Mention any two characteristic feature for each. (Subject integrated : Social Science and English) Group Discussion on Importance of rocks and minerals in our daily life.(Subject integrated : Social Science and English) Observing the specimen of different rocks and minerals (Subject integrated : Social Science)(Composite Lab Activity) | | |
| Ch-8 Force ,Work and Energy | Making a list of simple machines that we find at home and school. Making a windmill using paper and straw.(Subject integrated : Art) To observe friction on different types of surfaces.(Class Activity) | | |
| Ch-9 Light and Shadow | Listing the transparent materials, translucent material and opaque materials in the class notebook. Writing a short poem on ' My Shadow' (Subject integrated :English) Group Discussion on conditions required for the formation of a shadow. (Subject integrated : English) Art Integrated Activity with the paired state. Culminating Activity | | |

| DECEMBER - MARCH | | | |
|---|---|---|--|
| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics | |
| Ch-10 Moon and Artificial Satellites | Recording phases of the moon in the class notebook for the given time period. (Subject integrated : Art, Social Science and Math) Chart work on achievements of Indian Astronauts. (Any two) (Subject integrated : English) | • Concept : Application , Comprehension of text, diagram and web chart , Reasoning | |
| | • Role play on occurrences of Solar Eclipse and Lunar Eclipse. (Subject integrated Social Science and English) | • Activity / Project :Participation , Interest , Creativity , Innovation | |
| Ch-11 Natural Disasters (Activity Based) | Group Discussion on Natural Calamities or disasters (Subject integrated : Social Science and English) Field trip to Red Cross Society (Anand). (Subject integrated : Social Science) | Scientific Skills: Observation, Inquisitiveness, Recording, Inference, Application, Accuracy Analyzation Group discussion: Active Participation, Relevance, Observation, Analyzation Assessments: Class Test, Open Book Test, Dictation, Crossword, Quiz, Worksheets and Class Activities and Class participation | |
| Ch-12 Electricity | Circuit Diagrams and symbols of electrical components in the class notebook.(Subject integrated: Art) Observing an open electric circuit and a closed electric circuit. (Composite Lab Activity) | | |
| Ch-13 Marvellous Magnets | Observing different types of magnets. (Composite Lab Activity) Listing Magnetic and Non-magnetic materials in the class notebook. World Ozone Day National Science Day | | |

COURSE FOR THE EXAM

| Periodic Test 1 July | Half Yearly Examination September | Periodic Test 2 November-December | Annual Examination March |
|--|---|--------------------------------------|---|
| Ch:1 Food and Health | Ch:3 Skeletal System and Nervous System | Ch:5 Air and Water | Ch:9 Light and Shadow |
| Ch:2 Growing Plants | Ch:5 Air and Water | Ch:7 Rocks and Minerals | Ch:10 Moon and Artificial Satellites |
| Ch:3 Skeletal System and Nervous System | Ch:6 Soil Erosion and Conservation | Ch:8 Force, Work and Energy | Ch:12 Electricity Ch:13 Marvellous Magnets |

| Class: | V |
|--------|---|
|--------|---|

Subject: SOCIAL SCIENCE

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
|--|---|--|
| Know your state- Gujarat | Label Your State: In an outline map students will label important cities, rivers, neighboring states, and landmarks. Activity: Paste the pictures of State Symbols in your notebook. | • Map: Accuracy, Identification Labeling, Presentation |
| Ch - 1. Maps and Globes(Activity Based) | Activity: Paste a World Map in your notebook. Label five oceans and the seven continents. Draw the sketch of the house in which you live. Subject Integrated: Art & Craft and English | • Environmental Sensitivity: Value, Appreciation, Aesthetic Sensitivity |
| | Subject Integrated: Art & Crait and English Special Days to be celebrated: April 18 (World Heritage Day) April 24 (National Panchayati Raj Day) Environmental Sensitivity: Eco-friendly Pledge: Students pledge to avoid littering at heritage sites Subject Integrated: Art & Craft and English Group Discussion: Importance of maps in daily life and how they differ from globes. Subject Integrated: English | Group Discussion: Content-collection information Originality, Level of engagement Preparedness, Relevance Group Activity: Interest, Creativity, originality, Teamwork |
| Ch- 2. Parallels and Meridians | Activity: Draw and label the Equator, Prime Meridian, Tropic of Cancer, and Tropic of Capricorn on a globe sketch. Calculate the time difference between two different places on the map. Subject Integrated: Maths & Geography Environmental Sensitivity: Discuss how different time zones affect climate awareness globally | • Assessment: Class test, Open book test, Quiz, Cross word, Dictation and Worksheets |
| Ch-3. Movements Of The Earth – Their Effects | Group Discussion: How seasons affect human life? Subject Integrated: Science& English Activity: Make a drawing to show the inclination of the earth and write how tilt of earth is useful to us. | |
| 4. Major Landforms | Subject Integrated: Arts & Craft and English Special Days to be celebrated: May 1 (International Labour Day) Group Activity: Role Play – Landforms Talk: Each group represents a different landform and explains why it is important. Subject Integrated: Drama & Arts, English, Geography and Science (Environmental Studies) | |

| | Environmental Sensitivity: Plant a Sapling – Each student plants a small sapling Subject Integrated: Science, Environmental Studies Special Day to be celebrated: June 5 (World Environment Day) | |
|--|---|---|
| Ch.5. Natural Resources (Activity) | Activity: Sorting natural resources into renewable and non-renewable resources. Subject Integrated: Science& Geography Group Discussion: Why should we conserve natural resources? Subject Integrated: Science& English Environment Sensitivity Activity: Conduct a 'Save Water' campaign in school. Subject Integrated: Science, Art & Craft(Poster Making) and | |
| Ch. 6. Weather And Climate | English(Slogan writing) Map work: Mark the places in the world map. Chicago, Matadi, Oklahoma City Activity: Students record daily temperatures for a week and analyze the trend. Subject Integrated: Science, Geography, and Mathematics (Calculating the average temperature for the week.) & English | |
| | AUGUST-NOVEMBER | |
| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics |
| Ch- 7. Climatic Zones | Activity: Draw and label the climatic zones of the Earth. Choose one climatic zone and write how deforestation affects it. Suggest 3 ways to stop deforestation in that zone. Subject Integrated: Art & Craft and English Special Days: August, 15 (India's Independence Day) | Map: Accuracy, Identification Labeling, Presentation Environmental Sensitivity: Value, Appreciation, Aesthetic |
| Ch- 8. Our Environment | Group Discussion: How do human activities impact the environment? Make a list of products that are used every day and which can be recycled. Subject Integrated: Science Environmental Sensitivity: Slogans on the theme SAVE ENVIRONMENT, SAVE EARTH Subject Integrated: Art & Craft & English | Sensitivity |
| Ch-11. Staying Healthy (Activity Based) | Collage: "Eat Right. Stay Bright" (Paste images of healthy & unhealthy food and physical activities that promote health) Subject Integrated: Science, Physical Education and Art & Craft Environmental Sensitivity: Discuss the importance of organic farming. Subject Integrated: Science & English Special Days: September, 16 (World Ozone Day) | Group Discussion: Content-collection information Originality, Level of engagement, Preparedness, Relevance |

| 9. Environmental Pollution | Group Discussion: "Clean Wave – Recycling Waste Plastic". (Discuss how plastic waste harms land, water bodies, and animals. Why recycling is important for the Earth. (This activity aligns with the Clean Wave program, where students bring waste plastic for recycling.) Subject Integrated: English & Science / Evs Field Trip to SPRERI | • Collage: Creativity/Presentation, Content- Collection of information / images & captions, Originality, Neatness, Creativity |
|------------------------------------|--|--|
| Ch- 10. Natural Disasters | Group Activity: In groups of 4 or 5, make a Power Point presentation on one of the Natural disasters mentioned in the lesson. Subject Integrated: Science, IT & Art Map work: In map of India mark and label the areas that have been affected by floods and droughts in the last 3 years. Use the internet to get this information. Environmental Sensitivity: Students prepare an emergency kit list. Field Trip to Red Cross Society(Anand) Special Day: October,24 (United Nations Day) | Group Activity: Interest, Creativity, originality, Teamwork Assessment: Class test, Open book test and Worksheets |
| Ch- 14. They Make Us Proud | Group Discussion: What qualities make a person a national hero? Subject Integrated: English Environmental Sensitivity: Special Days: November, 13 (World Kindness Day) | |
| Ch-15. Struggle Towards Freedom | On a map of India mark the important centres of the Revolt of 1857 Activity: Role Play as freedom fighter Subject Integrated: Performing Art and English Art Integrated Activity with the paired state. Culminating Activity | |

DECEMBER-MARCH

| Unit / Chapter | Activities – Experiential / SEA/ M.A. / Art Integrated | Assessments/ Rubrics | |
|--------------------------------|--|---|--|
| Ch. 16. India Wins Freedom | Activity: Create a poster on Green Freedom- India's Responsibility Subject Integrated: Art Group Discussion: What does freedom mean to you? | • Map: Accuracy, Identification Labeling, Presentation | |
| Ch. 17. Governing Ourselves | Subject Integrated: English Group Discussion: Why do we need a government? Subject Integrated: English& Political Science Activity: Write 5 responsibilities of a good citizen. Special Days:December,10 (Human Rights Day) | • Environmental Sensitivity: Value, Appreciation, Aesthetic Sensitivity | |

| Ch.18. Elections • Environmental Sensitivity: Writing Activity-" If I Were a Leader (Students will write a short paragraph on what they would do for nature if they were elected as a leader) • Special Days: January, 26 (Republic Day) January, 30 (Martyrs Day) • Group Discussion: How does the UN help in solving Global problems? Subject Integrated: English • Environmental Sensitivity: Discuss UN initiatives for environmental protection (like the Clean Seas campaign) | | | Id do for nature if they were solving Global problems? atives for environmental | Group Discussion: Content-collection information Originality, Level of engagement, Preparedness, Relevance Group Activity: Interest, Creativity, originality, Teamwork Assessment: Class test, Open book test, Quiz, Cross word, Dictation and Work sheets |
|--|--|--|---|--|
| Periodic Test 1 July | | Half Yearly Examination September | Periodic Test 2 November-December | Annual Examination March |
| 2. Parallels and Meridians 3. Movements of the Earth- Their Effects 4. Major Landforms Current Affairs: Questions will asked on currents affairs discussed in the class. E.g. Sports, current PM, CM, Bollywood, etc. | | 4. Major Landforms 6. Weather And Climate 7. Climatic Zones 8. Our Environment 9. Environment Pollution Current Affairs: Questions will asked on currents affairs discussed in the class. | 10. Natural Disasters 14. They Make Us Proud 15. Struggle Towards Freedom Current Affairs: Questions will asked on currents affairs discussed in the class | 15. Struggle Towards Freedom 16. India Wins Freedom 17.Governing Ourselves 18. Elections 22. The United Nations Current Affairs: Questions will asked on currents affairs discussed in the class |

Activity Ch.: 1,5,11

Class: V

SUBJECT: COMPUTER

APRIL - JULY

| Unit / Chapter | Practical/ Assessment |
|-------------------------------|---|
| Ch:1 Evolution of Computer | Lab Activities |
| Ch:2 Understanding Windows 10 | Activities given in the text book Assignments / Written Work |

AUGUST- NOVEMBER

| Unit / Chapter | Practical/ Assessment | |
|--------------------------|---|--|
| Ch:3 Working with Tables | Lab Activities | |
| Ch:4 Using Mail Merge | Activities given in the text book Assignments / Written Work | |

DECEMBER- MARCH

| Unit / Chapter | Practical/ Assessment |
|--------------------------------|---|
| Ch:6 Formatting a Presentation | Lab Activities |
| Ch:9 Microsoft Excel 2016 | Activities given in the text book Assignments / Written Work |
| Ch-11 Internet And E-mail | |

COURSE FOR THE EXAM

| Periodic Test 1 July | Half Yearly Examination September | Periodic Test 2 November-December | Annual Examination March |
|-------------------------------|--------------------------------------|--------------------------------------|--------------------------------|
| Class Test and Practical exam | Ch:3 Working with Tables | Class Test and Practical exam | Ch:6 Formatting a Presentation |
| during regular classes | Ch:4 Using Mail Merge | during regular classes | Ch:9 Microsoft Excel 2016 |